

APLEY WOOD PRIMARY ACADEMY

Pool Farm Avenue, Apley, Telford TF1 6FQ

Headteacher Mrs E Smith

Deputy Headteacher Mrs Y Thorpe

Co-Chairs Of Governors Mrs E McDermott & Mrs B Mistry

Email: Admin@apleywoodprimary.org
Telephone: 01952 980190

Website: www.apleywoodprimary.org

Friday 25th September 2026

Dear Parents and Carers

Autumn Parent Consultations

Our Autumn parent consultations will take place on **Monday 12th and Wednesday 14th October at 3.30pm – 6pm.** The parent consultation appointment will be for 10 minutes, and your children's books will be available for you to see their work either before or after your appointment.

You can book your face-to-face appointment with the class teacher via Scopay from 6pm on Monday 28th September until 9am on Monday 12th October 2026.

When you log in to Scopay, you will see an option called Parent Consultations Autumn 2026. If you click this link, you will then see your child/children's name and class and will be able to select an appointment time on either date.

You will be able to see and edit your booking, depending on availability, until the booking system closes **Monday 12th October 2026. We kindly ask you to make a note of your appointment date and time as it will not be visible on Scopay once the booking window has closed.**

If your child is on the SEND register and you would like to make an appointment to meet with our SENDCO, Mrs Poole, she will have appointments available from 3.30pm – 6pm on the Monday evening only. These are also bookable on Scopay.

We would ask that where possible parents, who do not live together, either attend together or attend alternate parental consultations throughout the year. This is to ensure there are enough online slots for each child in class and in recognition of the work/life balance that we must be aware of for our staff.

We hope that the system will make booking your appointment easier. If you have any problems, please contact the school office.

Thank you for your continued support.

E Smith

Mrs E Smith
Headteacher