



## APLEY WOOD PRIMARY ACADEMY

Pool Farm Avenue, Apley, Telford, TF1 6FQ

**Headteacher** Mrs E Smith

**Email:** Admin@apleywoodprimary.org

**Deputy Headteacher** Mrs Y Thorpe

**Telephone:** 01952 980190

**Chair Of Governors** Mrs E McDermott

**Website:** <http://www.apleywoodprimaryschool.org.uk>

Wednesday 25<sup>th</sup> September 2024

Dear Parents and Carers

### Autumn Parent Consultations

Our Autumn parent consultations will take place on Monday 14<sup>th</sup> and Wednesday 16<sup>th</sup> October 3.30pm – 6pm.

The parent consultation appointment will be for 10 minutes and your children's books will be available for you to see their work either before or after your appointment.

You can book your face-to-face appointment with the class teacher via Scopay from 6pm on Thursday 26<sup>th</sup> September until 12pm on Monday 14<sup>th</sup> October.

When you log in to Scopay, you will see an option called Parent Consultations Autumn 2024. If you click this link, you will then see your child/children's name and class and will be able to select an appointment time on either date.

You will be able to see and edit your booking, depending on availability, until the booking system closes on 14<sup>th</sup> October at 12pm.

We would ask that where possible parents, who do not live together, either attend together or attend alternate parental consultations throughout the year. This is to ensure there are enough online slots for each child in class and in recognition of the work/life balance that we must be aware of for our staff.

We hope that the system will make booking your appointment easier. If you have any problems, please contact the school office.

Thank you for your continued support.

Mrs E Smith  
Headteacher

